

Cheung Chau Sacred Heart School
2023/24 School Textbook Assistance Scheme (E23/24/004B)

1st September 2023

Dear Parents,

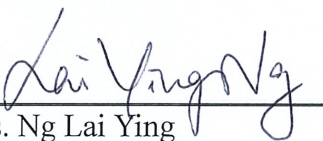
The applications for 2023/24 School Textbook Assistance Scheme are as follows,

1.	<u>Collecting the Eligibility Certificate (For new applicants)</u> For new applicants, the Student Finance Office will issue the Eligibility Certificate to eligible applicants. Successful applicants should return the Eligibility Certificate to the school within two weeks from the issue date of Certificate . The SFO will not accept any Eligibility Certificate submitted after the deadline.
2.	<u>Collecting the Notification of Result (For applicants who have been disbursed with School Textbook Assistance before)</u> If applicants submitted the completed paper-based application form, or electronic application on-line on or before 31 May 2023, the Student Finance Office will issue Notification of Result, and release the provisional School Textbook Assistance and Subsidy for Internet Access Charges to eligible families by autopay in end July or August 2023. Please return the copy of the Notification of Result to the school.
3.	<u>Apply for the School Textbook Assistance (for applicants who have not applied yet)</u> Parents who would like to apply for the assistance now, please access the Student Finance Office website (https://www.wfsfaa.gov.hk/sfo/en) to complete the electronic form. Applicants should submit their application forms on or before 31 October 2023. Otherwise, School Textbook Assistance will generally not be released even if the applicants can pass the means test and meet the eligibility criteria. If you have any enquiries, please call Student Finance Office 2802 2345.



If you have any enquiries, please call 29810330 to contact Miss Kung.

Yours faithfully,


Ms. Ng Lai Ying
Principal



-----Reply Slip-----

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Dear Principal,

I acknowledge receipt of the notice informing me of the above assistance. * Please tick as appropriate.

- I have received the provisional School Textbook Assistance and Subsidy for Internet Access Charges, I now submit the Notification of Result.
- I am a new applicant. I now submit the Eligibility Certificate to the school.
- I have applied for 2023/24 School Textbook Assistance but have not received any reply yet.
- I am receiving Comprehensive Social Security Assistance.
- I will apply for the assistance.
- I will not apply for the assistance.

Name of student: _____

Class: _____

Signature of Parent: _____

Date: _____