

## Cheung Chau Sacred Heart School (E23/24/001B)

28<sup>th</sup> August, 2023

Dear Parents,

### About new school year (P2)

The new school year begins on 1<sup>st</sup> September (Friday). Between 1<sup>st</sup> September (Friday) to 8<sup>th</sup> September (Friday), in order to allow students to gradually adapt to school life, students should go to school from 8:30 am until 12:50 pm.

1. Arrangements for going to and leaving school during the above period are as follows:

- A) Students should not arrive before 8:15 am, when the school opens. If they arrive before, they must wait in line in front of the main entrance.
- B) When school is finished, P1- 3 students will leave through the main entrance. P4-6 students will leave through the side door. For the convenience of taking care of P1-2 students, they will be dismissed first.
- C) We politely ask the parents to be aware the narrow space in front of the school. Our staff will raise the class signs to notify the parents.
- D) In case of rain, the students will be dismissed in the school hall. We ask parents to be aware of crowding issues again.

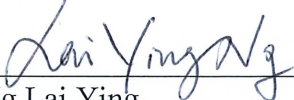
2. Here are the matters that require your attention:

Dates	Time	What	Notes
Sept 1 (Friday)	8:30 am –12:50 pm	<ul style="list-style-type: none"><li>● Students meet and interact with their new classmates.</li><li>● Students attend to class matters</li></ul>	<ul style="list-style-type: none"><li>● Students do not need to bring textbooks.</li><li>● Parents are requested to fill in the student registration information in the student handbook and attach a recent photo.</li><li>● Read and sign the school notices carefully.</li></ul>
Sept 4-8 (Mon-Fri)		<ul style="list-style-type: none"><li>● Lessons from 1<sup>st</sup> to 6<sup>th</sup> period</li></ul>	<ul style="list-style-type: none"><li>● Bring relevant textbooks to class.</li></ul>
Starting from Sept 11 (Monday)	8:30 am – 3:30 pm	<ul style="list-style-type: none"><li>● Students follow the normal timetable.</li></ul>	<ul style="list-style-type: none"><li>● Please arrange lunch for your children in advance (Please refer to the notice for lunch arrangement).</li><li>● In 9<sup>th</sup> period, we will arrange different activities and tutorial classes for the students.</li></ul>
	<b>Wednesday</b> 8:30 am – 2:45 pm		

- 3. Students who come after 8:30 am will be considered late. The school office staff will stamp their handbooks with a late arrival stamp. The student's record of being late will be listed in their report cards. We will follow up on those students who are late even once.
- 4. Students should not bring large amounts of money or valuables back to school, especially mobile phones; if necessary, please apply in writing if you wish to bring such things to school.
- 5. In order to make students more neat and tidy, they must pay attention to the uniform regulations when wearing school uniforms. When there are PE lessons, students need to wear sports uniform to school. Parents can refer to the guidelines in the student handbook for details.
- 6. Please pay attention to the health of your children including taking their temperature before going to school. Handkerchiefs, tissues and masks should be provided. In hot weather, it is advisable to prepare more drinking water for them. If students have a fever, they should not come to school and should consult a doctor as well as phoning to school for leave.
- 7. In order to strengthen the connection between parents and the school, and learn more about the students' school lives, parents are welcome to participate in Monday's and Wednesday's morning assemblies at 8:30 am.in the hall.

For other school matters, please refer to relevant notices. If you have any enquiries, please call Mr. Chan, the Vice Principal, class teacher or school office staff at 2981 0330.

Yours faithfully,

  
Ms. Ng Lai Ying  
Principal

